



Curriculum Committee Minutes

April 11, 2025

526 Allen Hall

MEETING PARTICIPANTS

Voting: Padmanava Dash, Abigail Good, Alicia Hall, Evan Kaplan, Sanna King, Sarah Lalk, Bill Li (proxy for Angelle Tanner), Anna Osterholtz, Brandy Roberts, Ashley Vancil-Leap, Jesse Wade

Non-Voting: Emily Cain, Lara Dodds, Jarrod Fogarty, Christa Holloway, Melanie Loehwing

COURSES

PROPOSAL	VOTE	COMMENTS
AN 2403 Introduction to the Study of Language	Passed	<ul style="list-style-type: none">No requested edits; proposal is supported.
BIO 3033 Introduction to Neuroscience	Passed-Contingent	<ul style="list-style-type: none">The course description in the CIM needs to follow UCCC guidelines by placing the “same as” language in parentheses. This should also carry over to the syllabus.Consider formalizing BIO 1134 and CH 1213 as prerequisites; if only recommended, please post syllabus on master class schedule during pre-registration each semester.Clarify that students who have an excused absence on the day of an unannounced quiz will be allowed a make-up opportunity.
BIO 4263 Wetland Plants and Sustainability	Passed-Contingent	<ul style="list-style-type: none">Include BIO 2113 with a grade of D or better and Junior standing in the Enforced Prerequisites in Banner section of the CIM. The minimum D grade information is needed as the CIM will relay that information to Banner. Contact the A&S Academic Affairs office for assistance if needed.In the CIM and syllabus, update the second learning outcome to make it observable and measurable. Per UCCC, instead of verbs such as “demonstrate understanding,” utilize Bloom’s taxonomy verbs – identify, analyze, evaluate, etc.

		<ul style="list-style-type: none"> • Update the Lecture Contact Hours in the CIM to show 3. • To provide better clarity in the Methods of Evaluation chart, remove the “Points Each” column entirely. • Edit the course calendar to show a generic 15-week schedule not tied to any specific semester.
<p>CO 4843/6843 Digital and Social Media Analytics</p>	<p>Tabled</p>	<ul style="list-style-type: none"> • Update the Enforced Prerequisites in Banner section to show a minimum grade of C for each prerequisite as the CIM will relay that information to Banner. • Update the Lecture Contact Hours in the CIM to show 3. • Update the CIM to show the number of times the course may be taken as 2, for a maximum of 6 credits. • Address the course repeatability in the justification section, explaining how the student experience is different when repeating the course. Students cannot retake courses at the 6000 level when already taken at the 4000 level. The committee’s recommendation is to not make the course repeatable unless there is a strong justification that explains how the student learning outcomes are adjusted upon the second enrollment. • The CIM shows the course is being proposed for Campus 5 and online delivery, but the syllabus only demonstrates the face-to-face format. Provide clear instruction for how this course would be offered online. For example, address how the Campus 5 graduate students would lead discussion. • Edit the course calendar to show a generic 15-week schedule not tied to any specific semester. • The Contact Hours chart should show 180 direct minutes for the final exam period.
<p>CO 4943/6943 Environmental Multimedia</p>	<p>Tabled</p>	<ul style="list-style-type: none"> • Update the course description to use a period instead of a comma in “Two hours lecture. Two hours lab.” in both the CIM and syllabus. • Update the second learning outcome to make it observable and measurable. Per UCCC, instead of verbs such as “demonstrate understanding,” utilize Bloom’s taxonomy verbs – identify, analyze, evaluate, etc. • Update the Lecture Contact Hours and Lab Contact Hours in the CIM to both show as 2. • Correct the course numbers in the syllabus. • Clarify how the 6000 level is more rigorous – deeper analysis, knowledge of more advanced concepts, etc.

GG 8113 Isotope Geochemistry	Passed-Contingent	<ul style="list-style-type: none"> • Update the Enforced Prerequisites in Banner section to show a minimum grade of D for CH 1223 and the “or consent of instructor” language as the CIM will relay that information to Banner. Contact the A&S Academic Affairs office for assistance if needed. • Enter the six objectives as separate objectives in the CIM instead of listing them all under the first objective. • Update the Lecture Contact Hours in the CIM to show 3.
LIN 2403 Introduction to the Study of Language	Passed	<ul style="list-style-type: none"> • No requested edits; proposal is supported.
LIN 4433/6433 Approaches to TESOL	Tabled	<ul style="list-style-type: none"> • The course description in the CIM should include the “same as” language. In both the CIM and syllabus, this language should be in parentheses to align with UCCC guidelines. • Correct the graduate level course number in the CIM to show as LIN 6433. • Address at least once in the syllabus what TESOL means. • There is a typo at the top of p. 1 with the label of the Campus 1 “course” time. • Clarify how participation will be evaluated. Apart from being prepared, how will participation be assessed? • There seems to be a significant difference in both assessment and weighting of the Campus 1 tutoring requirements and Campus 5 discussion board assignments. The student experience needs to be comparable as much as possible across campuses as the course learning outcomes are the same regardless of campus.
LIN 4453/6453 Methods in TESOL	Tabled	<ul style="list-style-type: none"> • In both the CIM and syllabus, the “same as” language should be in parentheses to align with UCCC guidelines. • Correct the graduate level course number in the CIM to show as LIN 6453. • There is a typo at the top of p. 1 with the label of the Campus 1 “course” time. • Edit the last bullet point at the bottom of p. 2 so that Campus 5 students are not instructed to turn off their computer. • There seems to be a significant difference in assessment of the Campus 1 tutoring requirements and Campus 5 discussion board assignments. The student experience needs to be comparable as much as possible across campuses

		as the course learning outcomes are the same regardless of campus.
LIN 4653/6653 History of the Spanish Language	Tabled	<ul style="list-style-type: none"> • Clarify how homework assignments and exams differ for the graduate students – more complex questions, required essays, etc. • Address the Additional Graduate Student Requirements section in the CIM. • Include a support letter from CMLL. • Propose a technical change for the FLS cross-listing to include the “same as” language.
MA 4333/6333 Statistics in Finance	Passed-Contingent	<ul style="list-style-type: none"> • In both the CIM and syllabus, the course description should include “Three hours lecture.” at the beginning and “(Same as ST 4333/6333)” at the end to indicate the cross-listing, per UCCC guidelines. • With the Enforced Prerequisites in Banner section of the CIM, please include MA 3123 as an “or” class for the ST 3123 prerequisite. Contact the A&S Academic Affairs office for assistance if needed. • Include a minimum grade of D for each prerequisite as the CIM will relay that information to Banner. • In the Method of Delivery section of the CIM, please remove “X – Other Distance Learning” and replace it with “O – Online, Internet, Web based.” • The course description in the syllabus includes a typo with “of.” • Add internet access and any needed software or applications to the Course Materials section. • Clarify how homework will be submitted for in-person vs. online students. • In the course schedule, remove any indirect minutes from the final exam period. • Include a support letter from the departmental curriculum committee.
PS 4603/6603 Pathologies of Democracy	Passed-Contingent	<ul style="list-style-type: none"> • In both the CIM and syllabus, the course description should include “Three hours lecture.” at the beginning, per UCCC guidelines. • Update the Lecture Contact Hours in the CIM to show 3. • In the CIM and syllabus, update the second learning outcome to make it observable and measurable. Per UCCC, instead of verbs such as “know, understand, and think,” utilize Bloom’s taxonomy verbs – identify, analyze, evaluate, etc. • Please add an office location and office hours that do not conflict with class time.

		<ul style="list-style-type: none"> • Add time zone to any reference to a specific time. • Include the ISBN number for required texts. • The hyperlink to AOP 12.09 is broken. • Upload the departmental support letter as a PDF with all signatures visible.
<p>PS 4673/6673 Intelligence and International Affairs</p>	<p>Tabled</p>	<ul style="list-style-type: none"> • Correct the graduate level course number in the CIM to show as PS 6673. • In both the CIM and syllabus, the course description should include “Three hours lecture.” at the beginning, per UCCC guidelines. • The prerequisite listed in the syllabus should be included in the course description in the CIM, as well as in the Enforced Prerequisites in Banner section of the CIM. Also include a minimum grade of D for the prerequisite as the CIM will relay this information to Banner. • Enter the six objectives as separate objectives in the CIM instead of listing them all under the first objective. • If intending to offer the course online, add Campus 5, answer the additional Online/Distance Learning questions that open in the CIM, and add distance information to the syllabus. Then, in the Method of Delivery section of the CIM, please remove “X – Other Distance Learning” and replace it with “O – Online, Internet, Web based.” • If not intending to offer the course online, please remove “X – Other Distance Learning” from the Method of Delivery section of the CIM, as well as the references to Campus 5 in the Attendance section of the syllabus. • Correct the Lecture Contact Hours in the CIM form to show 3. • Double check the descriptions of the graduate-level assignments as there is some conflicting information regarding the number of papers and page count required. As it is, graduate students seem to be required to do significantly more work than undergraduates. Once this is updated in the syllabus, be sure to also update the CIM to accurately reflect these additional graduate student requirements. • The Attendance section mentions that unexcused absences will lower the course grade “as outlined in the assignment description above,” but attendance is not listed in the Methods of Evaluation section. If this is meant to address a class late work policy, please clarify. • On the course schedule, please show 180 direct minutes for the final exam period.

<p>PSY 3033 Introduction to Neuroscience</p>	<p>Passed-Contingent</p>	<ul style="list-style-type: none"> • The course description in the CIM needs to follow UCCC guidelines by placing the “same as” language in parentheses. This should also carry over to the syllabus. • Consider formalizing BIO 1134 and CH 1213 as prerequisites; if only recommended, please post syllabus on master class schedule during pre-registration each semester. • Clarify that students who have an excused absence on the day of an unannounced quiz will be allowed a make-up opportunity.
<p>SO 3033 Sociology/Criminology Internship</p>	<p>Passed-Contingent</p>	<ul style="list-style-type: none"> • Remove the quotation mark at end of course description in the CIM and syllabus. • Update the Lecture Contact Hours in the CIM to show 6. • If a longer course description is desired in the syllabus, feel free to leave it but remove the “suggested description” label and correct the typo with “selected community organization...” • In the Method of Instruction section on p. 2, remove the line that says extensions of deadlines will be given on a case-by-case basis. • On p. 3, remove references to any specific dates. Instead, include the deadline for these assignments in the correct week of the generalized 15-week course calendar.
<p>ST 4333/6333 Statistics in Finance</p>	<p>Passed-Contingent</p>	<ul style="list-style-type: none"> • In both the CIM and syllabus, the course description should include “Three hours lecture.” at the beginning and “(Same as ST 4333/6333)” at the end to indicate the cross-listing, per UCCC guidelines. • With the Enforced Prerequisites in Banner section of the CIM, please include MA 3123 as an “or” class for the ST 3123 prerequisite. Contact the A&S Academic Affairs office for assistance if needed. • In the Method of Delivery section of the CIM, please remove “X – Other Distance Learning” and replace it with “O – Online, Internet, Web based.” • The course description in the syllabus includes a typo with “of.” • Add internet access and any needed software or applications to the Course Materials section. • Clarify how homework will be submitted for in-person vs. online students. • In the course schedule, remove any indirect minutes from the final exam period.

ST 8223 Statistical Models for Option Pricing	Passed-Contingent	<ul style="list-style-type: none"> • Add a fourth learning outcome in the CIM and syllabus, per UCCC guidelines. • Correct the professor's email address (.edu). • Add internet access and any needed software or applications to the Course Materials section. • Clarify how homework will be submitted for in-person vs. online students. • Remove the third support letter that was uploaded in error.
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PROGRAMS

PROPOSAL	VOTE	COMMENTS
Minor in Applied Neuroscience	Passed	<ul style="list-style-type: none"> • No requested edits; proposal is supported.
MA in Foreign Languages	Passed	<ul style="list-style-type: none"> • No requested edits; proposal is supported.
Minor in TESOL	Passed-Contingent	<ul style="list-style-type: none"> • Add the LIN cross-listings, as appropriate. Alternately, contact the A&S curriculum chair to have the proposal moved forward with only EN listed, noting that a modification will be needed in the future to add the LIN cross-listed courses.
BA in Liberal Arts	Passed-Contingent	<ul style="list-style-type: none"> • In the International Studies concentration, Global Affairs emphasis area section, correct the list of required courses to accurately reflect the current requirements as listed in the catalog and clarify the proposed changes, if any.