



Curriculum Committee Minutes

January 24, 2025

526 Allen Hall

MEETING PARTICIPANTS

Voting: Padmanava Dash, Jarrod Fogarty, Abigail Good, Alicia Hall, Evan Kaplan, Sanna King, Sarah Lalk, Bill Li (proxy for Angelle Tanner), Brandy Roberts, Ashley Vancil-Leap, Jesse Wade

Non-Voting: Emily Cain, Christa Holloway, Anna Osterholtz

COURSES

PROPOSAL	VOTE	COMMENTS
AAS 1063 Introduction to African American Studies	Passed-Contingent	<ul style="list-style-type: none">• The Methods of Evaluation section of the CIM does not match the information in the syllabus.• Change the verb used for the fourth Learning Outcome to not use “understand;” consider verbs such as describe, discuss, explain, etc.• Clarify if Campus 1 students also take the quizzes online or if quizzes are administered in class.• Add detail to show that students on both campuses have the same expectation for exams with regard to proctoring, access to materials during the exam, etc. For example, will Campus 5 students be required to use Honorlock?• Use the standard, university-approved language for the University Syllabus section.• List 180 direct minutes for final exam.
CO 4223 Advanced Communication Theory	Passed-Contingent	<ul style="list-style-type: none">• Incorporate information for both Campus 1 and Campus 5 offerings to demonstrate congruence.• The course calendar needs to show 150 direct minutes and 300 indirect minutes of contact time per week, with an additional 180 direct minutes for the final exam period.• The point totals for the Research Paper/Project do not add up correctly and are inconsistent with the Grading Policy chart. Additionally, the points listed in the Grading Policy chart comes to 1100.• Also in the Grading Policy section, the Final Letter Grade chart has overlapping ranges.• Provide an updated letter of support.

<p>EN 4463/6463 Studies in Second Language Acquisition</p>	<p>Tabled</p>	<ul style="list-style-type: none"> • Campus 8 is selected in the CIM. Is this correct? • The answers in the CIM reference a TESOL certificate. This should be updated as the university no longer awards undergraduate certificates. • The course descriptions in the CIM and syllabus do not match with regard to the “same as” information. • Clarify Central Time in all mentions of a time deadline. • In the Classroom Expectations, Campus 1 Turning in Written Work section, include expectations for the timeliness with which students must submit late work when covered by AOP 12.09 and the excusing event is not known in advance. • Differentiate how the grade is determined for giving a presentation vs. participating in the discussion of classmates’ presentations. Similarly, clarify how this assignment is congruent between Campus 1 and Campus 5. • Demonstrate greater rigor for the graduate students. For example, will they be responsible for facilitating the discussion boards? • In Week 15, the direct minutes show 75 but should show 150. • The syllabus states that a large-format poster is required for the final poster presentation with printing available in the library. Please clarify how this will work for Campus 5 students.
<p>FL 4163/6163 Ancient Witchcraft</p>	<p>Passed-Contingent</p>	<ul style="list-style-type: none"> • The catalog descriptions in the CIM and on the syllabus do not match. • As a 4000-level class, should there be any prerequisites? • The description of the participation grade is somewhat vague and needs to more clearly separate attendance from graded participation. • Change the verb used for the second Learning Outcome to not use “understand;” consider verbs such as describe, discuss, explain, etc. • Provide an updated letter of support.
<p>HI 1173 World History Since 1500</p>	<p>Passed-Contingent</p>	<ul style="list-style-type: none"> • The CIM is marked “no” for General Education, but the course is already on Gen Ed. Please change this to “yes.” • Add detail to show how students on both campuses assessed and proctored similarly with regard to the in-class vs. timed writing assignments. • In the Standards of Achievement chart, please include the percentage symbol.

		<ul style="list-style-type: none"> Note that some emergencies that necessitate absence from class or late work could last more than 48 hours. As such, clarify if students must email the professor within 48 hours of their return to class in order to make up work for reasons that fall under AOP 12.09.
SW 4123/6123 Child Advocacy Science of Trauma (CAST) Capstone Experience	Passed-Contingent	<ul style="list-style-type: none"> The catalog description is listed under both Course Description and Catalog Description in the syllabus. It is recommended to remove it from the Course Description section. The Evaluations of Learning section states assignments will focus on topics learned throughout the CAST curriculum. Please clarify that this refers to required prerequisite courses only and not any elective course options, should such exist. Show 180 direct minutes for the final exam period. Provide an updated letter of support that addresses the split-level offering, not just undergraduate.

PROGRAMS

PROPOSAL	VOTE	COMMENTS
Bachelor of Science in Applied Sociology	Passed	<ul style="list-style-type: none"> The department could consider a future proposal to take the degree down to 121 hours due to the large number of free electives.
Minor in English	Passed	<ul style="list-style-type: none"> No requested edits; proposal is supported.
Minor in Environmental Justice	Passed	<ul style="list-style-type: none"> No requested edits; proposal is supported.
Bachelor of Social Work	Passed	<ul style="list-style-type: none"> No requested edits; proposal is supported.
Doctor of Philosophy in Sociology	Passed	<ul style="list-style-type: none"> Department might need to specify a four-letter abbreviation for UCCC.